

WASSA AMENFI CENTRAL DISTRICT ASSEMBLY

ANNUAL ACTION PLAN - 2024



Prepared by:
District Planning Coordinating Unit (DPCU)
September, 2023

ECONOMIC DEVELOPMENT (Goal: Build a Prosperous District Assembly)

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating
1.	Economic Development	Trade, Tourism & Industrial development	Construct 4No. 96- Unit Market sheds	Adjakaa Manso					699,388.00	15,000.00	-		-	Works	DA
2.	Economic Development	Trade, Tourism & Industrial development	Casting of market	Manso Amenfi					490,000.00					Works	DA
3.	Economic Development	Trade, Tourism & Industrial development	Register and train 70 MEMSEs on Job creation, Business Management and Counselling	District Wide					6,000.00		-			BAC	DA
4.	Economic Development	Trade, Tourism & Industrial development	Organise 2 LED platform meetings in the District.	Manso Amenfi, Agona Amenfi.					6,000.00		-			BAC	DA
5.	Economic Development	Trade, Tourism & Industrial development	Train Hoteliers on guest service and Environmental hygiene	District Assembly					6,000.00					BAC	Environmental health unit
6.	Economic Development	Agriculture Development	Conduct training workshop for 20 cereal women farmers on how to store and prolong shelf life of cereals using hermetic storage.	District Wide					7,000.00	-	-			Agriculture	DA
7.	Economic Development	Agriculture Development	Organize training workshop for 20 DAD staff to enhance their skills on issues relating to weather and its effect on agriculture production for 10 communities	Manso Amenfi					8,000.00	-	-			Agriculture	DA
8.	Economic Development	Agriculture Development	Organize training for 20 women farmers and 5 DA staff on how to raise rubber stumps as an alternative livelihood.	Manso Amenfi					6,000.00	-	-			Agriculture	DA
9.	Economic Development	Agriculture Development	facilitate the establishment of 44 (Home and Farm visit) on farm demonstration on rice, maize, plantain, vegetables, livestock and cassava by 20 DAD staff as a means to transfer GAPs involving 16640 stakeholders.	District Wide					5,000.00	-	-			Agriculture	DA
10.	Economic Development	Agriculture Development	Farmers Day Celebration	Manso Amenfi					30,000.00	17,000.00	-			DA	All Department

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					Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Others	New	Ongoing	Lead	Collaborating
11.	Economic Development	Agriculture Development	Conduct VAEA anti rabies campaign to vaccinate 500 dogs and cats in 20 hotspot communities in the District	District Wide					4,000.00		-			Agriculture	DA

SOCIAL DEVELOPMENT (Goal: Provide opportunity for all in the District)

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GoG	IGF	Others	New	Ongoing	Lead	Collaborating
12.	Social Services Delivery	Education and Youth Dev't	Construction of 2-bedroom semi-detached teachers staff Quarters	Manso Amenfi					600,000.00					GES	DA
13.	Social Services Delivery	Education and Youth Dev't	Completion of 4 No. 3 Unit Classroom Block with Ancillary facilities	Wuratrem, Nyamebkyere, Kwakuboah, Sompre					580,784.40	-	-	-		GES	DA
14.	Social Services Delivery	Education and Youth Dev't	Construction of 3No. 6 Unit Classroom Block with Ancillary facilities	Anyinabrem, Amoda. Kwamang					2,700,000.00	-	-	-		GES	DA
15.	Social Services Delivery	Education and Youth Dev't	Construction of 1No. 6-Unit Classroom Block with Ancillary facilities	Manso Nkwanta No. 2					800,000.00					GES	DA
16.	Social Services Delivery	Education and Youth Dev't	Organise quarterly District Education Oversight Committee meeting	Manso Amenfi					8,000.00	-	-			GES	DA
17.	Social Services Delivery	Education and Youth Dev't	Organisation of inter school quiz competition	District Wide					6,000.	-				GES	DA
18.	Social Services Delivery	Education and Youth Dev't	Organize District Teacher Prize 2023	District Wide					7,000.00	-	-			GES	DA
19.	Social Services Delivery	Education and Youth Dev't	Organize My First Day at School in the District	District Wide					3,000.00	3,000.00	-			GES	DA
20.	Social Services Delivery	Education and Youth Dev't	Support Sports activities in the District	District Wide					7,000.00	-	-			GES	DA
21.	Social Services Delivery	Health Delivery	Train 100 Community Health Management Committee (CHMC) members in CHPs	District wide					20,000.00	-				DHD	DA
22.	Social Services Delivery	Health Delivery	Completion of CHPS Compound	Dwirigum, Ankwaaso, Ampontenkrom, Adidaase, ureso, Akyimkrom, Daboase					650,000.00	-	-	-		DHD	DA
23.	Social Services Delivery	Health Delivery	Construction of CHPS compound	Fureso, Kwakuboah, Sraha-Ayiem					650,000.00	-	-	-		DHD	DA
24.	Social Services Delivery	Health Delivery	Train 100 existing and new Community Health Volunteers (CHVs) in CHIPs	District Wide					20,000.00	-	-	-		DHD	DA
25.	Social Services Delivery	Health Delivery	Procure Equipment's for CHVs	District Wide					50,000.00	-	-			DHD	DA
26.	Social Services Delivery	Health Delivery	Procure basic equipment for new CHPs zones	District Wide					100,000.00	-	-	-		DHD	DA

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GoG	IGF	Others	New	Ongoing	Lead	Collaborating
27.	Infrastructure Delivery and Management	Infrastructure Development	Construction of 5No mechanised borehole	Juabo, Anakum, Beposo, Pensanom, Manso Nkwanta					35,000.000	-	-			DWSMT	DA
28.	Infrastructure Delivery and Management	Infrastructure Development	Construction of 5No mechanised borehole	Achimkrom, Amuni, samfifire Area 7,					480,000.00					DWSMT	DA
29.	Infrastructure Delivery and Management	Infrastructure Development	Construction of 3No.Borehole fitted with Handpump	Wuratrem,Manshyia, Konkonyea,Ohyanhyeda					410,966.84					DWSMT	DA
30.	Infrastructure Delivery and Management	Infrastructure Development	Train 8 communities on good water management systems (WATSAN)	Achimkrom, Amuni, samfifire Area 7, Wuratrem,Manshyia, Konkonyea,Ohyanhyeda					-	10,000.00				DWSMT	DA
31.	Social Services Delivery	Environmental Health & Sanitation Services	Implementation of Community Led Total Sanitation (CLTS) programme	District Wide					6,000.00	-	-			Env'tal Health	DA
32.	Social Services Delivery	Environmental Health & Sanitation Services	Organise sensitization on Sanitation and hygiene promotion	District Wide					17,000.00	5,000.00	-			Env'tal Health	DA
33.	Social Services Delivery	Environmental Health & Sanitation Services	Enforcement of Assembly's bye-law	District Wide					6,000.00	5,000.00	-	-		Env'tal Health	DA
34.	Social Services Delivery	Environmental Health & Sanitation Services	Conduct Medical Screening for Food Vendors and sellers	District wide					12,000.00	11,000.00	-	-		Env'tal Health	DA
35.	Social Services Delivery	Environmental Health & Sanitation Services	Intensify the Disinfection and Disinfestation Programme	District wide					37,000.00	-	-		-	Zoom lion Ghana ltd	DA
36.	Social Services Delivery	Environmental Health & Sanitation Services	Procure Tools, equipment, Detergents for Cleaning of Public Places in the District	District wide					7,000.00	6,000.00	-			Env'tal Health/ Planning	Procurement
37.	Social Services Delivery	Soc. Welfare & Comm. Dev.	Disbursement/Training for PWDs	District wide					160,000.00	-	-			SWCD	DA
38.	Social Services Delivery	Soc. Welfare & Comm. Dev.	Creation of Breast Cancer awareness	District wide					3,000.00	2,000.00				SWCD	DA

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GoG	IGF	Others	New	Ongoing	Lead	Collaborating
39.	Social Services Delivery	Soc. Welfare & Comm. Dev.	Celebration of World Child Labour Day	District Wide					4,000.00	-	-	-		SWCD	DA
40.	Social Services Delivery	Soc. Welfare & Comm. Dev.	Organize Sensitization/Awareness creation on Gender based violence and Gender equality	District Wide					5,500.00		-			SWCD	DA
41.	Social Services Delivery	Soc. Welfare & Comm. Dev.	Train Women on soap making	Manso Amenfi, Agona Amenfi,					4,000.00	3,000.00	-			SWCD	DA

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS (Goal: Safeguard the Natural Environment and Ensure Resilient Built Environment in the District)

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GoG	IGF/ABF A	Others	New	Ongoing	Lead	Collaborating
42.	Infrastructure delivery & Mgt	Infrastructure Development	Maintenance of 100 km Feeder Roads	District Wide					120,000.00	-	-	-		Feeder Roads	DA
43.	Infrastructure delivery & Mgt	Infrastructure Development	Construction of Culverts	District Wide					80,000.00	-	-	-		Feeder Roads	DA
44.	Infrastructure delivery & Mgt	Infrastructure Development	Organize seminar for GPRTU, Motor and Tricycle riders on Road Safety Regulations at Achichire & Hiawa	District Wide					5,000.00	-	-			DVLA	DA
45.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Sensitization on building permits procedures and regulations	District Wide					8,000.00	-	-			Physical Planning	Works
46.	Infrastructure delivery & Mgt	Infrastructure Development	Organize tree Planting exercise	Agona Amenfi					5,000	-	-			Forestry	DA
47.	Infrastructure Delivery & Mgt	Physical and Spatial Plg.	Prepare spatial plans	District Wide					12,000.00	4,000.00	-			Physical Planning	Traditional Council
48.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Organize periodic Development control monitoring exercises	District Wide					7,000	5,000	-			Physical Planning	DA
49.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Organize quarterly statutory spatial planning & Technical sub-committee meetings	Manso Amenfi					17,000.00	7,000.00	-			Physical Planning	DA
50.	Infrastructure Delivery & Mgt	Physical and Spatial Plg	Continuation of street naming exercise	Manso Amenfi, Akyekyere					18,000.00	-	-	-		Physical Planning	DA

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY (Goal: Maintain a Stable, United and Safe Society in the District)

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
51.	Mgt & Admin	Finance	Prepare Revenue Improvement Action Plan	District Assembly					13,000.00	-	-	-		Finance Planning/Budget	DA
52.	Mgt & Admin	Finance	Train revenue collectors on revenue collection.	District Assembly					6,000.00	5,	-	-		BAC	DA
53.	Mgt & Admin	Finance	Identify and close all loopholes in revenue mobilisation	District Wide					7,000.00	-	-	-		Finance	DA
54.	Mgt & Admin	General Administration	Organise Ad hoc & statutory Meetings	District Assembly					12,000.00	6,000.00	-	-		DA	Dept. Agencies
55.	Mgt & Admin	General Administration	Preparation of Procurement Plan	District Assembly					15,000.00					Procurement	Dept. Agencies
56.	Mgt & Admin	Planning, & Coordination	Organise Town hall meetings	District Wide					17,000.00	6,000.00	-	-		DA	Planning & Budgeting
57.	Mgt & Admin	Finance	Procurement of Office Equipment for staff	District Assembly					52,000.00	12,000.00	-	-		DA	Procurement
58.	Mgt & Admin	General Administration	Organise Independence Day celebrations	District Wide					62,000.00	-	-	-		DA	All department
59.	Mgt & Admin	General Administration	Completion DCE's Bungalow	Manso Amenfi					50,000.00	-	-	-		DA	Works
60.	Mgt & Admin	General Administration	Support for Community Initiated Projects	District Wide					300,000.00	-	-	-		DA	Works
61.	Mgt & Admin	General Administration	Repair and Maintenance of Assembly Vehicles	District Assembly					28,000.00	10,000.00	-	-		Central Admin	All department
62.	Mgt & Admin	Finance	Procure 2 No. Motor Bikes for revenue staff	District Assembly					-	10,000.00	-	-		DA	Finance
63.	Mgt & Admin	Planning, Budgeting & Coordination	Preparation of plans, budget and other reports of the Assembly (APR)	District Assembly					65,000.00	-	-	-		Central Admin	DA
64.	Mgt & Admin	Human Resource	Organise training for staff and Assembly Members	District Assembly					17,000	17,000	-	-		Central Admin	DA
65.	Mgt & Admin	General Administration	Review and Prepare 2024/2025 Annual Action Plan and Budget	District Assembly					6,000.00	-	-	-		Planning	All Departments
66.	Mgt & Admin	General Administration	Gazetting of Assembly's Bye-Law	District Assembly					12,000.00	-	-	-		Central Admin	DA
67.	Mgt & Admin	Planning, & Coordination	Organise M&E activities	District Assembly					20,000.00	12,000.00	-	-		Planning	DA

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
68.	Mgt & Admin	Planning, & Coordination	Organise DPCU Activities	District Assembly					15,000.00	7,000.00	-	-		Planning	DA
69.	Mgt & Admin	General Administration	Officers the Area Councils	District Wide.					62,000.00	-	-	-		Central Admin	DA
70.	Mgt & Admin	Planning, Budgeting & Coordination	Organisation of Participatory M & E with stakeholders	District Wide					23,000.00	-	-	-		Planning	DA
71.	Mgt & Admin	General Administration	Organize Quarterly Intersectoral meetings (ECG, GWCL, GPS, GNFS etc)	District Assembly					22,000.00	-	-	-		Planning & Budgeting	Mgt & Admin

EMERGENCY PLANNING AND RESPONSE (Including Covid-19 Recovery Plan)

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
72.	Environmental Management	Disaster prevention and Management	Organised Education on disaster risk reduction on bushfire, floods and climate change	District wide					16,000 .00	-	-	-		NAMDO	FSD
73.	Environmental Management	Disaster prevention and Management	Organise quarterly Disaster Risk Management committee meeting	Manso Amenfi					9,000.00					NAMDO	GFS
74.	Environmental Management	Disaster prevention and Management	Formation of DVGs, on disaster reduction	District wide					22,000.00					NAMDO	GFS
75.	Environmental Management	Disaster prevention and Management	Register and train 2000 community miners on safe mining practices	District wide					20,000.00	12,000.00	-	-		NAMDO	Minerals commission
76.	Environmental Management	Disaster prevention and Management	Prepare Disaster Preparedness Action plan	District Assembly					22,000.00	-	-	-		NADMO /FIRE SERVICE	MA

IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
77.	Mgt & Admin	Planning, Budgeting & Coordination	Prepare M&E Plan	District Assembly					14,000	-	-	-	-	Planning & Budgeting	DA
78.	Mgt & Admin	Planning, Budgeting & Coordination	Provide logistics for monitoring	District Assembly					80,000.00	1,500.00	-	-		Planning & Budgeting	MA

S/N	Programmes	Sub-programmes	Broad Activities	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies	
					Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
79.	Mgt & Admin	Planning, Budgeting & Coordination	Undertake quarterly monitoring	District Assembly					10,000.00	6,000.00	-	-		Planning & Budgeting	DA
80.	Mgt & Admin	Planning, Budgeting & Coordination	Review the 2023-2025 DMTDP	District Assembly					30,000.00	30,000.00	-	-		Planning & Budgeting	DA